



## Low Income Sponsorship Program School Affiliate Application

Return Form to:  
MASD Sponsorship Program  
P.O. Box 2292  
Portage, MI 49081

To receive funds from the Low Income Sponsorship Program, you must become an Affiliate School. To become an Affiliate School, please complete the following form, read the rules for receiving funds, and sign the document.

### School Information

School Name: \_\_\_\_\_

Web site: \_\_\_\_\_ Email: \_\_\_\_\_

Owner: \_\_\_\_\_ Years in Existence \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Discipline(s): \_\_\_\_\_

Return this signed application with the following documents:

- W9 (may download at [lowincomesponsorship.com/w9.pdf](http://lowincomesponsorship.com/w9.pdf))
- Student Contract
- Fee structure
- Testing fees
- School rules and regulations

Indicate all donations and/or additional discounts to MASD Sponsored Students on the attachments submitted.

Affiliate schools who receive MASD funds must agree to the following:

- MASD sponsored student attendance must be accurately recorded and submitted before payment is distributed.
- Payments are distributed monthly directly to the school.
- Student contracts entered into are between the student and school.
- MASD is not responsible for payment of any student contract.

Signing this document certifies that this information as well as the supporting documentation submitted is true, current, and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*School Owner*

## **Low Income Sponsorship Program Affiliate School Rules & Regulations**

To keep the Low Income Sponsorship Program active and growing each Affiliate School is required to follow MASD regulations.

Affiliate Schools must:

- provide the Sponsored Student the most favorable tuition available
  - record the Sponsored Student's attendance
  - submit the Sponsored Student's attendance and progress report to MASD for payment
  - agree to accept payment for the Sponsored Student on a monthly basis even though the tuition fees may be based on a prepaid annual basis.
  - cooperate with promotion of the Sponsored Student and MASD
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Affiliate Schools may also increase the number of MASD Sponsored Students by increasing their part in the program. An Affiliate School's additional participation will help increase the promotion of the Affiliate School on the MASD Web site.

Affiliate Schools is encouraged to:

- donate a portion of the Sponsored Student tuition (may be tax deductible)
  - donate the Sponsored Student a uniform, free of charge, which may include the Affiliate School's logo (may be tax deductible)
  - Sponsor a MASD fund raiser (some portions may be tax deductible)
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All Affiliate Schools are entitled to certain benefits whether or not they have a Sponsored Student at their school at the time. Therefore, your status as an Affiliate School can be beneficial to the promotion of your school.

Affiliate Schools receive:

- Affiliate listing on the Low Income Sponsorship Web site
- Promotional recognition as hosting a Sponsored Student